

1. SPECIAL MEETING CALLED TO ORDER:

The special meeting of the Biggs City Council was called to order at 6:00 p.m. by Mayor Frith. Vice Mayor Thompson, Councilors Arnold, Bottorff and Sheppard were present. Staff present: City Administrator Pete Carr, City Attorney Greg Einhorn, City Engineer Dave Swartz and City Clerk Roben Dewsnap.

2. SPECIAL BUSINESS: *Declare Election Results and Seat New Council Members.*

A. Adopt Resolution by reading of title only.

RESOLUTION NO. 2010-32 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS RECITING THE FACT OF THE CONSOLIDATED GENERAL ELECTION HELD ON NOVEMBER 2ND, 2010, DELARING THE RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW." (Frith/Thompson, MCU)

The elected councilmembers were Doug Arnold, Bo Sheppard and Angela Thompson.

B. City Clerk Roben Dewsnap administered the oath of office to Angela Thompson, Douglas Arnold and Bo Sheppard.

Vice Mayor Crawford stepped down and Bo Sheppard was seated as the newly appointed councilmember.

C. City Clerk opened the nominations for mayor. Councilmembers Bottorff and Thompson nominated Roger Frith for mayor. Nominations were closed. Council voted unanimously in favor of Roger Frith for mayor.

Mayor Frith opened the nominations for vice mayor. Councilmember Bottorff nominated Angela Thompson as vice mayor. Nominations were closed. Council voted unanimously in favor of Angela Thompson for vice mayor.

D. Commissions and Committee Assignments.

Mayor appointed assignments:

Police and Fire: Roger Frith – Primary, Angela Thompson – Alternate and Pete Carr – Additional Alternate.

Electric/NCPA: Roger Frith – Primary, Doug Arnold, Mike Bottorff, Angela Thompson, Bo Sheppard – Alternates and Pete Carr – Additional Alternate.

Public Works: Roger Frith and Doug Arnold – Primary.

Solid Waste: Doug Arnold – Primary, Mike Bottorff – Alternate and Pete Carr – Additional Alternate.

Teen Center: Angela Thompson – Primary, Doug Arnold – Alternate and Pete Carr – Additional Alternate.

Employee Relations: Bo Sheppard – Primary and Angela Thompson – Alternate.

Council appointed assignments:

Emergency Services: Roger Frith – Primary, Angela Thompson – Alternate and Pete Carr Additional Alternate.

Sutter Butte Flood Control JPA: Mike Bottorff – Primary and Bo Sheppard – Alternate.

Lodi Energy Center Participant Committee: Roger Frith – Primary and Pete Carr – Alternate.

BCAG/Air Quality: Angela Thompson – Primary, Bo Sheppard – Alternate and Pete Carr – Additional Alternate.

Butte Basin Water Users Association: Roger Frith – Primary and Pete Carr Alternate.

School Liaison: Angela Thompson – Primary, Mike Bottorff – Alternate and Pete Carr – Additional Alternate.

Parks: Bo Sheppard – Primary, Angela Thompson – Alternate and Pete Carr – Additional Alternate.

Economic Development: Roger Frith – Primary and Doug Arnold, Mike Bottorff, Angela Thompson, Bo Sheppard – Alternates.

League of California Cities: Doug Arnold – Primary, Mike Bottorff – Alternate and Pete Carr – Additional Alternate.

SCORE: Mike Bottorff – Primary and Pete Carr – Alternate.

Abandoned Vehicle Abatement: leave vacant

Biggs-Gridley Memorial Hospital Board: Angela Thompson and Carol Arnold.

Mosquito Vector Control: Bo Sheppard – Primary and Pete Carr – Alternate.

HOME Loan Committee: vacant

Motion/Second to adopt the commission positions as posted. (Thompson/Arnold, MCU)

- 3. PRESENTATION:** Mayor Frith presented a resolution to Jon Crawford expressing appreciation for his service as a councilmember.

Resolution No. 2010-33 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS EXPRESSING APPRECIATION AND RECOGNITION FOR SERVICE RENDERED BY JON CRAWFORD AS COUNCILMEMBER FOR THE CITY OF BIGGS. (Frith/Arnold, MCU)

Jon Crawford thanked council for the opportunity to serve.

4. CONSENT CALENDAR:

- A. Approval of Minutes for Regular Meeting of October 18, 2010 and Special Meeting of November 1, 2010.
- B. Approval of warrants: #24867 - 24929; #7807 - #7825; Z00379 - Z00392 for month of November 2010 in the amount of \$336,440.24.
- C. Acknowledge receipt of Monthly Cash & Investments Report for October 2010.
- D. Acknowledge receipt of Unfunded Liability Analysis Report as of July 1, 2009.
- E. ~~Acknowledge receipt of Police Department Report for November 2010.~~
- F. ~~Acknowledge receipt of Gridley Biggs Animal Control Officer Report for November.~~
- G. Acknowledge receipt of Biggs Fire Department Report for November 2010.
- H. Approval of Employee Safety Recognition Program.
- I. Approval of Credit Card Services Agreement (Vendor: Paymentus)

Motion/Second to approve the consent calendar as written. (Thompson/Arnold, MCU)

5. DEPARTMENT REPORTS: *Planning and Engineering*

A. Planning: (P. Carr)

Department Activity Report – November / December 2010.

Mr. Carr referred to items 7 in the report and informed council Community Housing Improvement Program (CHIP) asked if Biggs would like to partner with them to obtain a HOME grant to construct multi-family housing north of North Biggs Estates.

Council members indicated interest in receiving more information.

B. Engineering: (D. Swartz)

Mr. Carr asked council to authorize up to \$2000 to Psomas for the revisions necessary to implement phasing of the waste water treatment plant upgrade project and to produce a decision making report for the city council on how best to continue.

Council agreed to authorize up to \$2000 for Psomas to produce a phasing report.

C. Public Safety – Verbal update. Mr. Carr said this was a quiet month for police services.

D. Flood Control – Verbal update. Councilmember Bottorff stated Steve Lambert was a board executive who also represents Biggs. 75% of core drilling on levee has been completed.

E. Public Works – Verbal update. Councilmember Arnold and Mayor Frith attended a demonstration on the telemetry system. Mayor Frith felt Public Works needed to know how to operate this system.

F. Electric – Verbal update. Mayor Frith stated he and Mr. Carr were looking at other options to NCPA.

G. BCAG/Air Quality – Verbal update. Vice Mayor Thompson reported she had attended a presentation on unmet transit needs and a recap of the new bus schedules. Air Quality passed new mandates for burning and drying times.

H. Solid Waste – Verbal update. Mr. Carr stated the new solid waste contract would take effect January 1, 2011

I. Other commission reports. None

J. City Administrator:

1. Mr. Carr informed council the code enforcement officer was on an extended leave of absence.

Mr. Carr said the Biggs Community Action Volunteers (BCAV) asked if the city would be interested in having a more condensed slogan. There could be a slogan contest.

2. Mr. Carr reviewed 2010 city project priorities with council.

For 2011 priorities, Mr. Carr suggested a Golden Rose Award to recognize citizens who do an outstanding job with property improvement. Mayor Frith suggested RFQ's for attorney and planning services for 2011. Vice Mayor Thompson suggested getting the teen center up and running. A plan for the Trent Street playground was also included.

K. City Attorney:

Mr. Einhorn distributed an ethics outline and reviewed ethics in local government with council.

6. INFORMATIONAL:

Mr. Carr stated Butte County would be celebrating their General Plan Update.

Councilmember Bottorff reminded council that Biggs still needed a representative for the flood control committee.

7. **ADJOURNMENT:** Meeting was adjourned at 8:35 p.m.

ATTEST:


Roben Dewsnup
CITY CLERK

APPROVED:


Roger L. Frith
MAYOR, CITY OF BIGGS